

Program Manager – Take Stock in Children Brevard Schools Foundation

Take Your Career On A Mission!

Are you looking for a career opportunity that directly impacts the community you live in? How about an opportunity to have a rewarding career working for Brevard Schools Foundation helping students? Brevard Schools Foundation is the nonprofit, direct-support organization for Brevard Public Schools and serves as the lead agency for Brevard's Take Stock in Children program.

When you join our dedicated team you will experience the gratification of knowing your work is life changing for the hundreds of students for whom we provide with scholarships, mentors and hope.

We are currently seeking a positive, energetic, flexible Program Manager of our Take Stock in Children program. The Manager is responsible for all aspects of program operations, including administration, student support and mentor management, as well as participating in fund development. The ideal candidate will have excellent communication skills, be committed to the success of the team, be able to work well with multiple constituencies and have a desire to empower students.

Job Requirements

- Bachelor's degree required. (Five years relevant work experience may substitute for the degree requirement.)
- Minimum three years experience in related field.
- Knowledge of program management, budgeting and fund development.
- Valid Florida Driver License.
- Background screening and drug test required.

Send Resume to:

Brevard Schools Foundation, 2700 Judge Fran Jamieson Way, Viera, FL 32940 or e-mail to:
info.bsf@brevardschools.org