All Brevard County Public School teachers are invited to apply for classroom grant funding to support initiatives and programs in support of student achievement and improving teaching quality. The intention of Brevard Schools Foundation is to encourage teachers to implement innovative projects in areas of need where school budgets fall short or tax dollars cannot be used. These are competitive grants that will be awarded highest to lowest score in each category applied for until the funding runs out. All grants are contingent upon availability of funding.

**TIP:** Use the Bright Ideas Mini-Grants Program to meet your PD goals by 1) applying for the grant, 2) winning the grant, and 3) presenting the grant to your faculty with your principal’s sign off.

These grants are funded in part by the sale of “License for Learning” specialty tags and through the generous sponsorship of many businesses and individuals along with support from the Consortium of Florida Education Foundations (CFEF), in conjunction with the State of Florida Department of Education School District Education Foundation Matching Grant Program. Brevard Schools Foundation is pleased to dedicate these funds to invest in young minds through these grants.

Instructions and Policies:

- Schools may submit multiple different projects; however, only one application per teacher may be submitted. For team, grade-level or schoolwide projects, one lead teacher must be designated as the grant contact and person responsible for reporting.

- We invite you to view specific criteria of all sponsored grants in the Grant Opportunities – Description on pages 3-4. Meeting sponsored grant criteria will improve your chances of receiving a grant.

- All applications will be reviewed by at least three reviewers and must indicate what specific outcomes will be measured. Reviewers will consider 1) Creativity & Innovation (10 pts.), 2) Impact on Students (10 pts.), 3) Project Evaluation (10 pts.), 4) Organization (10 pts.), and 5) Improving Instructional Practice (10 pts.). Applications scoring below 35 points may not be considered for funding. Preference will be given to applicants that have not already received funding in the past year. The recommendations for funding are brought for final approval to the Foundation’s Board of Directors.

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Projects that demonstrate a colleague collaboration, or align with the priority focus areas of Social and Emotional Support, Consistent Discipline, Early Literacy, Middle School Algebra or Graduation Rate and College Readiness may receive bonus points of 2 points for each component.

Grant recipients from the 2016-2017 academic year must have submitted a final evaluation to be eligible to apply for the 2017-2018 academic year.

Grant Reporting and Fiscal Documentation:

- The Foundation will provide your bookkeeper with a copy of your grant award letter. You should provide them with a copy of these grant instructions. These are also available on our website www.brevardschoolsfoundation.org under the Programs button, then Bright Ideas Grants the drop down menu.

- All grant funds received and deposited into a school’s internal accounts must be administered following Internal Accounts Procedures as the highest level of authority for purchasing and accounting processes. All Internal Accounts policies are to be followed and grant language does not supersede those procedures. Grantees should review their proposed budget and source of purchases with their school bookkeeper to ensure that you are following the policy. If your bookkeeper has questions about technology purchases, these can be directed to Wil Henzmann, henzmann.william@brevardschools.org or 633-1000 ext. 623.

- Grant funds and the materials/equipment they purchase must remain at the school where they are received. Any technology equipment purchased with the grant must be tracked and inventoried according to Brevard Public Schools Policies and Procedures.

- Unspent funds must be returned to the Foundation. When you accept a grant award, you are expected to carry out the project. If there are changes preventing grant implementation, you must notify the Foundation and return the funds within 30 days.

- Non-allowable expenditures include general administrative expenses, food/beverage/entertainment, support of interscholastic athletics, capital improvements, decorative items, awards/incentives, fundraising, pre-award costs, PDAs/cell phones.

- Documentation must be submitted with your final report showing how you spent the funds. Examples of acceptable documentation include: paid detailed invoices/receipts and copy of the check, bank statements, and/or procurement documentation.

Additional information:

- Application Deadline: August 31, 2017

- Grant recipients are expected to be notified and checks issued by early October.

- Applications may be downloaded from our website: www.brevardschoolsfoundation.org

- Questions? Contact Linda Filippini at 633-1000 ext. 454 or e-mail filippini.linda@brevardschools.org

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BRIGHT IDEAS GRANT PROGRAM

Sponsored Grant Opportunities and Criteria

General Purpose - “License for Learning” & CFEF Grants:

Classroom Grants (Up to $500 each)
All teachers may apply for grants of up to $500 involving a single classroom project in any academic discipline.

Schoolwide or Grade Level Specific Grants (Up to $1,500 each)
All teachers may apply for grants of up to $1,500. Projects in any category are eligible, but must impact student achievement in either an entire grade level, or entire school population.

Specific Purpose - Sponsored Grants:

Lockheed Martin Grant for STEM Projects (Up to $500/$1,500 each)
Grants will be awarded to grades k-12 for projects that further the skills and knowledge students learn by studying Science, Technology, Engineering and Mathematics (STEM).

Larry Stuntz Memorial Grant for STEM Projects (Up to $500/$1,500 each)
Grants will be awarded to grades k-12 for projects that further the skills and knowledge students learn by studying Science, Technology, Engineering and Mathematics (STEM). This grant is awarded in the memory of Lockheed Martin employee, Larry Stuntz.

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Wyland Foundation Grant for Marine Mammal Education (Up to $500/$1,500 each)
Grants will be available for grades K-12 for education through arts and sciences for the protection of Florida marine mammals. All teachers are eligible to apply with their project for either a classroom, grade-level specific or school wide project.

SunTrust Foundation Grants for Financial Education (Up to $500/$1,500 each)
Grants will be awarded for projects that help students become financially literate. All teachers are eligible to apply for either a classroom or grade-level specific or school wide project. Title I schools will be given preference.

Merritt Island Breakfast Rotary Club for Merritt Island Schools (Up to $500/$1,500)
Grants may be awarded for classroom or schoolwide/grade level projects. Schools applying for this grant must be located in Merritt Island to be eligible.

Health First “Making Kids Healthy” Grants (Up to $500/1,500 each)
Grants will be awarded for health and wellness activities, physical fitness, and/or nutrition activities designed to make kids healthy in grades k-12. Examples of acceptable projects/requests can range from additional technology/software, curriculum materials, CPR training, innovative classroom projects that incorporate fitness into the regular school day, etc. Projects must have measurable outcomes. Physical Education teachers may apply for up to $1,500 and classroom teachers may apply for up to $500. Title 1 schools in Central and South Areas are eligible.

Northrop Grumman Grants for STEM projects (Up to $500/$1,500 each)
Grants will be awarded for Science, Technology, Engineering or Mathematics (STEM) projects in elementary, middle or high schools. Preference will be given to schools that have not already received a grant.

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Timeline:

Tuesday, August 8, 2017  Applications Released/posted on Web page

Wednesday, August 23, 2017  Grant Workshop, 3-5 pm, Viera HS, Media Center

Thursday, August 31, 2017  Applications Due in Brevard Schools Foundation office by 5:00 p.m.

September 21, 2017  BSF Board approval of grants (expected)

October 6, 2017  Winners notified and checks distributed by

Oct 1.- May 10, 2018  Project period & site visits

January 10, 2018  Mid-Year Progress Check Due

Friday, May 18, 2018  Final project reports due with photos, tracking report (if applicable) and remaining grant funds

Scoring Criteria

Each application may receive up to 50 points, plus 6 bonus points for a total maximum of 56 points. Reviewers will score for excellent, satisfactory or below satisfactory responses within these areas:

1. **Creativity & Innovation (10 pts.):** Clearly identifies goals and objectives. Learning Plan relates to student achievement. Links the project with Florida Standards. Project reflects creative approaches to using proven methods.

2. **Impact on Student Achievement (10 pts.):** The application demonstrates the impact on student achievement. The project enhances achievement by expanding or extending rigorous learning activities within and/or beyond the classroom.

3. **Project Evaluation (10 pts.):** Evaluation design helps the teacher/school achieve stated goals. Evaluation methods demonstrate the impact of the project on the student and include measurable outcomes.

4. **Organization (10 pts.):** All questions are answered and instructions followed. Budget and amount requested is reasonable and includes only allowable expenses. Prior grant reports have been turned in, if applicable.

5. **Improving Instructional Practice (10 pts.):** Project demonstrates a clear vision for aligning the Florida Standards with improving teacher instructional practice. There is a defined focus on increasing one’s professional learning and transferring that professional understanding into classroom practice.